

**Candidate's Name:**

**Membership No:**

**Membership Department  
The Institute of Materials  
Minerals and Mining  
Regional Centre  
Shelton House  
12 Stoke Road  
Stoke-on-Trent  
ST4 2DR, UK**

**Tel: +44 (0)1782 221717  
Fax: +44 (0)1782 221722  
E-mail: [membership@iom3.org](mailto:membership@iom3.org)**

Dear

The candidate named is making an application to the Institute of Materials, Minerals and Mining for the grade stated overleaf and has named you as a referee.

It would be greatly appreciated if you would complete the form (overleaf) to help us assess this candidate. The Membership Committee will consider both your comments and the recommendations of the Professional Review Interview Panel when reaching a decision. Where applicable, the Committee will also decide whether the industrial and engineering content of the candidate's work is sufficient for registration as a Chartered Engineer, Chartered Scientist, Incorporated Engineer or Engineering Technician. The grade for which the applicant is applying is shown overleaf.

Please answer as many questions as possible. We also ask that you be as explicit as possible, in order to help the committee judge this information against the training and experience criteria.

Upon completion, this form should be returned to the Institute unless you prefer to hand it to the candidate for submission with the application. If we need to clarify any information, we hope you will not mind if we contact you further.

We would draw to your attention the provisions of the Data Protection Act 1998 which allow people access to the personal information held on them. Under this Act the candidate could request to see the comments made.

Thank you very much for helping us in this vital professional assessment process.

Yours sincerely

Membership Department

**Candidate's Name:** \_\_\_\_\_

**Membership No:** \_\_\_\_\_

**Application for admission as:**

**FIMMM**

**MIMMM**

**AIMMM**

**TIMMM**

**CEng**

**CSci**

**IEng**

**Eng Tech**

**CEnv**

- 1) How long have you known the candidate? \_\_\_\_\_ years.
- 2) Please indicate the nature of your past and/or present association with the candidate \_\_\_\_\_
- 3) Please state your association with the candidate and the opportunities you have had to judge his/her merits.
- 4) Please give your assessment of the professional responsibility of the candidate.
- 5) Please give your assessment of the technical expertise of the candidate.
- 6) Do you consider the candidate has the capability to contribute to:  
The science and engineering of materials, minerals or mining YES  NO   
**Industrial practice in materials, minerals or mining** YES  NO   
Education or training in materials, minerals or mining YES  NO   
The company's strength through sound technical management YES  NO
- 7) Do you consider the candidate's character and professional conduct make him/her suitable for admission to this Institute? YES  NO
- 8) Do you recommend election or rejection? ELECT  REJECT
- 9) Please provide any other comments you feel may be appropriate. If you have recommended rejection, we would value knowing your reasons (please use a separate sheet if necessary).

Referee's Name (please include initials): \_\_\_\_\_

Are you a member of the Institute? YES  NO

If yes, please state grade \_\_\_\_\_ and Membership number \_\_\_\_\_

If you are not a member of the Institute are you a member of any other Professional Institution? YES  NO

If yes, please state which one. \_\_\_\_\_

Are you a registered: Chartered Engineer  Incorporated Engineer  Engineering Technician

Signed \_\_\_\_\_ Date \_\_\_\_\_